
Division 12 Section 10 Board Meeting

APA Convention 2011, Washington D.C.

Grand Hyatt, Division 12 Hospitality Suite

1:15 – 2:15 p.m.

Minutes recorded by Jonathan Savant

Officers in Attendance

President: Kate Humphreys (KH)

Representative: Brian Hall (BH)

Communications: Jonathan Savant (JS)

Past-President: Arianna Aldrige-Gerry (AA)

Past-President: Christopher Cutter (CCu)

Past-President: George Slavich (GS)

Officers via Conference Call:

President-Elect: Chris Conway (CCo)

Secretary: Yuliana Gallegos (YG)

Officers unavailable

Treasurer: Victoria Cosgrove (VC)

Planned Agenda

- 1). Welcome and Call to Order (Humphreys)
 - 2). Approval of Minutes of Summer 2010 Board Meeting (Gallegos–conference call)
 - 3). Board Reports
 - a) Washington, DC Convention (Humphreys)
 - b) President-Elect (Conway– conference call)
 - b) Membership and member recruitment (Gallegos– conference call)
 - c) Mentorship program and Div 12 Board Meeting (Hall)
 - d) Finances (Cosgrove– conference call)
 - e) Current communications (Savant)
 - f) Awards (Humphreys)
 - 4). Future Convention (Humphreys/Conway)
 - 5). Bylaws and Proposed Amendment Votes
 - 6). New Business
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1. Welcome and Call to Order (KH)
2. Vote to approve 2010 Board Meeting Minutes
 - a. Aye (unanimous)
3. Board Reports
 - a. 2011 Convention (KH unless otherwise noted)
 - i. Two symposia offered this year
 1. Both were today and went well
 - a. "Obtaining Postdoctoral Fellowships in Clinical Psychology" Drs. Slavich, Cutter, and Aldridge-Gerry
 - b. "Academic Career Paths in Clinical Psychology" Professors Primack, Ray, and Sheets
 2. For next year, possibly focus on more than career development for Section 10 programming
 - ii. Social Hour
 1. Poor attendance; similar to last year
 2. Open discussion on increasing attendance
 - a. Social hour was well advertised; but people don't feel compelled to come (GS)
 - b. Individual, personalized email to section members may help, as opposed to several mass emails (BH)
 - c. Send an evite to request an RSVP; hold members accountable and approximate number of attendees (AA)
 - d. Prepare an activity of interest (GS)
 - e. Fuse with mentorship program; have mentors and mentees meet each other (AA)
 - i. Need to ensure that mentors can come (GS)
 - ii. Advertise to section what mentors/top names may be in attendance
 - iii. Officer Attendance at Board Meetings
 1. Need all officers in attendance
 2. Meeting is important as it sets tone for and plans out the upcoming year (CCu)
 3. Difficult to establish social norms/communication without in-person interaction (GS)
 - b. President-Elect (CCo unless otherwise noted)
 - i. Agrees with ideas proposed thus far to increase attendance at functions
 - ii. Proposed idea to poll mentors about happenings at their respective research universities
 1. Online survey (i.e., SurveyMonkey)
 - a. Focus on bridging gap between science and practice
 - b. Analysis of empirically supported treatments and how they are faring
 2. Compile results and write an article for Division 12 newsletter

- a. And/or formal article for Clinical Psychology: Science and Practice (GS)
 - iii. Each president since the founder has added more to the section; gaining a stronger presence overall; need to preserve that progress and hold each other accountable. Request for President-Elect to formulate an outline of organizing efforts (CCu)
 - iv. Need to formalize presidential initiative and make document available on website (GS)
 - 1. Sidenote- All Section 10 documents should be made available on the website: norms of section, application documents, presidential initiative, etc. (GS)
 - v. Presidential initiative needs to be attainable/measurable; focus on increasing and retaining membership (KH)
- c. Membership and Member Recruitment (YG unless otherwise noted)
- i. Current members
 - 1. 443 paying members as of August 1st, 2011
 - 2. 362 on the listserv
 - ii. Recruitment
 - 1. Recruitment from Division 12
 - a. After paying dues, Division 12 members receive a welcome email, part of which describes Section 10 and gives Secretary's email address
 - b. Many Section 10 members join this way
 - c. Splitting fees (\$25 to Div12 and \$10 to Sec10) has been approved but not yet implemented (KH)
 - d. Need to be able to join Sec10 and Div12 simultaneously (KH)
 - e. KH to ask VC: how to interface with Div12 site and add Sec10 as a drop-down choice for membership
 - f. Joining Sec10 needs to be an automatic, obvious option; if you are early career or a student, then you are in Section 10 (GS)
 - g. YG to contact webmaster of Div12 to sort out logistics
 - 2. Recruitment, other
 - a. Listserv has helped with recruitment
 - b. Campus representative recruitment is also a good option to consider
 - iii. Retention
 - 1. 3 to 4 monthly drop-outs (non-renewals)
 - 2. YH to draft form letter requesting renewals before membership expires (KH)
 - 3. YH may email for non-renewing members to assess reasons for leaving, how we can improve, etc. (AA)
 - iv. YG has one year left as Secretary
- d. Mentorship Program (BH unless otherwise noted)

- i. Overview of purpose of program
 - ii. Future goal to increase diversity (i.e., ethnicity, sexual orientation, etc.)
 - iii. Updated form to relaunch program
 - iv. No new matches
 - 1. Very few mentees have applied (plenty of mentors)
 - 2. Matching mentors/mentees incredibly time-consuming
 - v. Open discussion on increasing attendance
 - 1. Advertise to Department Chairs and Directors of Training (AA)
 - 2. Reframe Mentorship program as 'Personalized Career Advice' (KH)
 - 3. JS to add Mentorship/PCA application forms to website
 - 4. Possibly display mentors on a profile page (link to facebook or faculty profile) (AA)
 - a. Mentees could request mentors (BH)
 - i. Would need 'gatekeeper' to minimize mentor burden, and to ensure not everyone requests the same mentor (AA)
 - b. Mentor info pages would help make the program more visible/attractive (KH)
 - 5. JS to look into hosting a webinar/information session for Mentorship/PCA program
- e. Finances
- i. Questions for VC
 - 1. Can Section 10 have a separate account from Division 12? (KH)
 - a. Lynn said would be difficult (AA)
 - b. Need a treasurer that can stay on for extended time to be executor of account (AA)
 - 2. Once split fee with Div12 is implemented (September 1st), our Section will have more money.
 - a. Will this be just for new members, or for renewals as well? (BH)
 - b. Will it be retroactive, or just everyone after Sept 1st? (BH)
- f. Division 12 Board Meeting
- i. Student Representative Position
 - 1. Open discussion on making the Representative position a Past-President duty/position
 - a. Past-President will be familiar with the position and what the duties entail; it would also alleviate the burden of training; the Representative would have prior experience (KH)

- b. In other sections, the Representative is usually not a previous officer (BH)
 - c. Regardless if Past-President duty, the current representative should groom/mentor the next representative (AA)
 - d. May be a beneficial position for an up-and-coming member; gives good face-time to the Board (AA)
 - e. Potential drawback of being a Past-President duty is that it would only be for one term (GS)
 - f. Benefits of a longer term include continuity, recognition, and ability to build stronger relationships (BH)
 - g. Future representative should attend next year's Section 10 Board meeting (GS)
 - h. And should be cc'd on applicable emails/communications (KH)
 - i. BH's term as Representative ends on January 1st, but is willing to take on another year
 - j. Vote to have current Representative BH stay on for another year
 - i. Aye (unanimous)
2. Upcoming Elections
- a. Student Representative (elected officer will be trained and mentored by BH; will take over Mentorship/PCA program)
 - b. President-Elect
- g. Communications (JS unless otherwise noted)
- i. Amendment to add Communications position to bylaws (KH)
 - ii. Past year milestones
 - 1. Continual development of website
 - 2. Call for Nominations
 - 3. Posted Recent Publications
 - a. Need to contact authors of 'in press' publications to update citations
 - b. Need to organize citations into separate sections by year; current at top
 - 4. Highlights of previous conference; information on next year's
 - a. Need to post slides from this year
 - 5. Two published newsletters
 - a. Future goal for quarterly
 - b. Will poll members for ideas/content contributions
 - iii. Financial
 - 1. Current expenditures of domain name renewal and hosting fees
 - a. JS will look into potential free hosting service through APA
 - iv. Future goals

1. Upload all relevant Section 10 material to website (as previously discussed at this meeting)
 2. Continual website development
 3. Initiate conversations in Facebook group (44 members, little-to-no dialogue)
 4. Look into hosting Webinars on our website
 - a. Mentorship/PCA program webinar?
 - b. Application advice webinar?
- h. Research Award
- i. This year's award to Kaitlin P. Gallo, M.A. for "Patterns and Clinical Correlates of Anxiety Disorder Not Otherwise Specified in Youth"
 - ii. Next year's award will not have to be a poster presentation and will not be limited to students
4. Future Convention
 - a. 2012 Convention to be in Orlando, FL
 - b. Ideas already discussed at this meeting
 5. Bylaws and Proposed Amendments
 - a. Vote to add Communications to the bylaws
 - i. Aye (unanimous)
 - b. Vote to make Section 10 Board Meeting attendance mandatory
 - i. Aye (unanimous)
 6. New Business
 - a. BH is current Newsletter Editor for The Clinical Psychologist; term is ending soon; nominates KH
 - b. Proposition submitted that Newsletter Editor be a Past-President duty
 - i. entails submitting 1000 words or less on topic of choice OR to commission a similar piece and serve as the editor
 - ii. Topic of choice must be student-related
 - c. Vote to include Newsletter Editor as Past-President role
 - i. Aye (unanimous)
 - d. KH to take over Newsletter Editor duties next term
 7. Conclusion and Farewell